

BOISE RANCH GOLF COURSE WOMEN'S ASSOCIATION
BY LAWS
2024

ARTICLE I: NAME

This association will be known as Boise Ranch Women's Association – or BRWA

ARTICLE II: PURPOSE/SCOPE

The purpose of the BRWA is to further the game of golf at Boise Ranch Golf Course, hereinafter to be known as BRGC, to use equitable handicapping, promote tournaments and competitions, and enhance social enjoyment of the game. The scope of the BRWA is to focus on members who participate in activities at BRGC, have the implied consent of BRGC, and will be directed by a duly elected Board of Directors in a manner complimentary to the game of golf and BRGC. Furthermore,

- To encourage a closer bond and sense of belonging for the mutual benefit of the BRWA and its members. Also, to promote and preserve the true spirit of the game as is defined by its ancient and honorable traditions.
- To encourage its members to not only understand the rules of golf as it is meant to be played, but to follow those rules as governed by the USGA.
- To provide a designated board to put on and supervise club competitions.

ARTICLE III: USGA AND IGA MEMBERSHIP

The BRWA shall affiliate with and retain membership in the United States Golf Association (USGA) and the Idaho Golf Association (IGA) and shall adhere to all rules and regulations of said associations, if it is in the best interests of BRWA.

The BRWA members shall have the power to call a special general meeting, if there should be a need, for any given reason if they have obtained 33% of the general membership signatures from the association members stating that they will be in attendance. If the association members do call a special general meeting, the BRWA board must also be notified and in attendance. Upon proper notification, a special general membership meeting will be called by the board, to address the business stated in the request for a special general membership meeting. The meeting shall be held at the time and place agreed upon by both parties.

ARTICLE IV: BOARD OF DIRECTORS

Section 1: The Board of Directors may consist of six (6) members to include six (6) elected positions. Applications from the general membership will be accepted to fill any board positions up for election in the coming year.

Qualifications for office are:

1. Must be a current active BRWA member
2. Must participate in league and/or play in at least 3 BRWA tournaments in the current year.
3. Must volunteer and participate in fundraising opportunities that support the BRWA.

EX. Donations for BRWA tournaments, time spent helping to run BRWA tournaments, etc.

4. If all these requirements are not met by all applicants and there are no eligible nominees, a special election will be held. Board members will vet potential candidates to determine that they have met a minimum requirement to fill the open position.

Section 2: If there is a vacancy of any board position then the position will be offered up for BRWA members to run for said office through a special election. If no one from the membership applies to fill the vacancy, then the President will assume that position for the remainder of the year.

Section 3: Vacancy of the President: In the case of a vacancy in the office of President, the 1st Vice-President shall serve as President for the remainder of the year.

Section 4: Officers of the Board of Directors shall be as follows:

President
1st Vice-President – League Director
2nd Vice-President Handicap Chair
Tournament Director
Secretary/Treasurer
Webmaster

Section 5: The Board of Directors shall have general charge of the affairs of the BRWA. The Board shall prescribe and enforce rules for governing the Board, the members of the association, any committee created by the board and the By Laws.

Section 6: Regular meetings of the Board of Directors shall be held during the calendar year, with time and place to be fixed by the board. Special meetings may be called by the President or any two directors. The Webmaster shall give sufficient notice of all meetings to the Board members to enable them to attend. For any Board meeting, a quorum shall be comprised if four (4) board members are present. No association business shall be finalized unless a

quorum of directors is present. The following order of business should be covered in meetings:

- Minutes
- Report on officers/directors
- Unfinished business
- New business

Section 7: At the annual meeting of the BRWA, the Board of Directors shall submit a detailed report on the affairs and accomplishments of the association.

ARTICLE V: DUTIES OF OFFICERS

The officers shall consist of President, 1st Vice-President/League Director, 2nd Vice-President/Handicap Chairperson, Secretary/Treasurer, Tournament Director, and Webmaster. Their duties will match their title, and other duties may be assigned to them respectively from time to time.

Terms of Office – Officers who are elected will serve three years on the board. The exception to this rule will be if the board member is unable to serve at their post for some unforeseen reason.

Election of Officers – Elections will be run through an online based platform. Any current officer who is not up for election will be eligible to set up the election for voting. Voting will open two weeks prior to the Club Championship Tournament. The election results will be announced at the conclusion of play on the second day of the Club Championship Tournament.

The Board of Directors shall authorize and define the powers and duties of all committees. Chairpersons and members of all committees shall either be appointed by the President, or volunteers will be sought out by the board. The President shall be an unofficial member of all the committees.

Handicap Committee – The Handicap Committee shall consist of at least 3 members, one being the Handicap Chairperson with the remainder to be appointed by the Handicap Chairperson. The committee is responsible for ensuring compliance with and the integrity of the Rules of Handicapping to ensure all players have an opportunity to play or compete on a fair and equitable basis with fellow players.

Section 1: President

The President shall be the general executive officer of the association and shall preside at the meetings of the general membership and the Board of Directors. The President shall direct the performance of the officers in accordance with the By Laws of the BRWA and the resolutions of the Board of Directors.

Section 2: 1st Vice-President/League Director

The 1st Vice-President shall act as the President in the absence of the President and shall perform other duties in accordance with direction from the President. The 1st Vice-President shall also serve as the League Director.

Section 3: 2nd Vice-President/Handicap Chairperson

The 2nd Vice-President shall act as the President in the absence of the President and 1st Vice-President. The 2nd Vice-President shall also serve as the Handicap Chairperson. The Handicap Chairperson shall oversee the handicaps of members and may make handicap adjustments at any time in accordance with USGA Rule 5.2 "Reduction of Handicap Index for Exceptional Tournament Performance". The 2nd Vice-President shall also be responsible for assisting members with a medical waiver if needed. The process, required by the IGA, is designated in the USGA Handicap System handbook, and will be followed accordingly.

Section 4: Tournament Director

The Tournament Director shall schedule tournament dates on the BRGC calendar and prepare and post tournament sign-ups utilizing Golf Genius software. The Tournament Director shall also coordinate with the BRGC pro-shop on tee-times, tournament pairings, score compilation and player tournament standings. Tournament prizes and awards shall be agreed upon by a quorum of the board.

Section 5: Secretary/Treasurer

The Secretary/Treasurer shall keep the minutes of all meetings and be responsible for preparing association and board correspondence for the President's signature. The Secretary/Treasurer shall maintain all records of the BRWA including but not limited to the general membership roster. The Secretary/Treasurer shall perform other duties in accordance with direction from the President.

The Secretary/Treasurer shall collect all revenues of the BRWA and shall deposit all revenues in the bank account of the association. The Secretary/Treasurer shall maintain the accounts of the BRWA and shall report thereon as often as required by the Board of Directors. The Secretary/Treasurer shall also pay all bills of the BRWA as directed by the Board of Directors. All expenditures of the BRWA shall be paid by check, and all checks shall be signed by the Secretary/Treasurer or the President.

Section 6: Webmaster

The Webmaster shall keep the BRWA website and social media updated and submit correspondence through e-mail to the association as needed.

ARTICLE VI: MEMBERSHIP

- Section 1: There shall be only one class of members of the BRWA, i.e., full members. Full membership shall be obtained by payment of such fees and dues as may be required by the Board of Directors. Membership in the BRWA shall entitle members to all association membership privileges and full voting rights.
- Section 2: Membership in the BRWA shall not be limited in any way except that only female amateur golfers in good standing with the USGA and the IGA may become members.
- Section 3: In the event the amateur status of any member of the BRWA becomes impaired at any time, the Board of Directors shall determine the further membership of such member in the BRWA, and if it finds that the member has indeed lost their amateur status, the Board shall forfeit such person's membership and all their membership privileges.
- Section 4: Junior female members will be accepted into the BRWA at a reduced IGA rate but must be between 16 to 19 years of age.

ARTICLE VII: MEMBERSHIP FEES AND DUES

BRWA membership fees shall be \$40.00 per year and are established by the board. Membership dues are on a 365-day cycle from the date of registration. Auto renewal is available to ensure there is no lapse in membership.

- Section 1: Hereinafter a summary of the minutes from every board meeting and a brief association financial statement will be posted on the BRWA website.
- Section 2: Members need to be an active member of the Association at the time of registering for League or for a Tournament and must be an active member the day of play. It is every member's responsibility to ensure their membership doesn't lapse during the season.
- Section 3: Membership dues shall be used for lunches at tournaments, gift baskets for tournaments and league, tee prizes, league prizes, tournament prizes, charitable donations, and operating expenses.
- Section 4: The amount carried over to the following year in the bank account for operating expenses shall be no less than \$1,000.00 and no more than \$1,500.00.
- Section 5: Tournament monies shall be accounted for and reported to the board by the Secretary/Treasurer to be included in the financial summary.

Section 6: Tournament refunds will only be allowed if the participant withdraws prior to the tournament entry deadline. The tournament entry fee, minus any processing fees, will be refunded. Tournament withdrawals after the tournament entry deadline will be subject to the Tournament Directors discretion. All late tournament withdrawals will not receive a refund.

Section 7: Financial records may be audited at any time by BRWA members. All requests for audits will be submitted in writing to the board. The Secretary/Treasurer and President will proctor any auditing of financial records. The BRWA fiscal year is a calendar year and ends on the 31st of December annually.

ARTICLE VIII: RIGHT OF MEMBERS

Section 1: All members of the BRWA shall have the right to one vote in all elections for the Board of Directors and in all matters requiring membership approval.

Section 2: All members have the right to play in any BRWA sponsored golf tournament, i.e., any tournaments in which association funds are expended; except for the BRWA Club Championship Tournament.

To qualify to play in the BRWA Club Championship Tournament, a participant must be a current BRWA member, play in league, and/or play in two BRWA Tournaments in the current year.

Section 3: All members are entitled to all rights and privileges expressed in the By Laws.

ARTICLE IX: TROPHIES

All cups or trophies offered by the BRWA for winners of competitive events of the association shall remain the property of the BRWA and will be kept in the trophy case in the Sandbagger Grill at BRGC. All cups and trophies shall be paid for by the Treasurer out of association funds.

Club Championship winners will have their entry fee paid for the IGA Tournament of Champions in lieu of tournament winnings and will receive a maximum of \$250 each for travel expenses outside of the Treasure Valley.

ARTICLE X: CONTRACTS AND INDEBTEDNESS

No contract entered by any director, officer or committee member of the BRWA shall be valid without the previous authorization of the Board of Directors or the subsequent ratification of the Board. No director, officer or committee member shall incur indebtedness for the BRWA without the previous authorization of the association.

ARTICLE XI: AMENDMENTS

Section 1. These By Laws may be amended by a quorum of the Board of Directors as determined to be necessary for the best interests of the BRWA and the promotion of the game of golf at BRGC. If the By Laws are deemed necessary to be amended by the board, the amendments will be provided to the association members by means of email.

Section 2. All members are encouraged to recommend changes to the By Laws. Should any association member recommend an amendment change, the change will be sent to the board in writing, reviewed by the board, and if needed, presented to association members for a vote at the general meeting. Members will be asked to vote on approval of By Law changes at the general meeting.

Signed Shemi Potter 12/30/2024
President Date

Signed Susan D Shepherdson 12/23/24
Secretary/Treasurer Date